

## MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH ON WEDNESDAY 9<sup>TH</sup> NOVEMBER 2011

**Present:** Fr Mike, Fr Timon (Asst Curate), Dick Handy (Churchwarden), Candy Williams (Deanery Synod), Linda Wainwright, Tony Rice-Oxley, Sandra Hewett, Anne Morgan, Abi Morgan, Carol McKells, Dawn Trimby (Treasurer), Jane Cook (Secretary)

### ACTION

1. **Apologies for absence:**

Richard Spurgeon (Churchwarden), Barbie Lloyd (Deanery Synod), Dawn Hyett, Sheilah Hall, Marian Haughton, Lindsay Chalk,

2. **Minutes of last PCC meeting on 25<sup>th</sup> October**

The minutes were signed as a true and accurate record.

3. **Matters Arising**

- Page 1, Item 3 – Fr Mike has put a notice in the Bulletin about the £10 challenge. Dawn said so far only one person has paid their money out of the 7 outstanding.
- Page 1, Item 3 – Dick confirmed that the electrical repairs have now been completed, bill has been received and everything should be working.

4. **Church Finances**

a) **Treasurer's Report**

On the income side:-

Donations include £73.42 for the collection held after the Trafalgar Day service and £111.97 from collections held after Baptisms.

Included within the Liturgical donations figure is £87.57 for sales of votives.

Fundraising includes £100 from the Bonus ball but the shop proceeds were not banked until November so will be included next month. Tony said they have received a further £100 from the shop. Fr Mike extended a huge thank you to Jane and Tony for the enormous amount of work they did running the shop.

Extra-ordinary income is money received back in relation to the £10 challenge but there are still some amounts left outstanding.

On the expenditure side:-

The figure for Electric is in credit as the meters had previously been read wrong and we paid too much last quarter.

Church Maintenance is over budget due to the electrical work that had to be carried out in the church. The total figure paid to Jackson's for this work came to £4158.30.

The photocopier costs are lower as we have signed a new contract and this has resulted in the rental being halved.

b) **Charities Treasurer's Report**

Retiring collections during October for the Church Urban Fund totalled £159.31 including a baptism. Waterlooville and Purbrook Good

## ACTION

Neighbours Scheme raised £62.77. Simon Molyneux, Leader of the Group have expressed their thanks but said they do not need the money and would like us to donate it to The Rowans. The PCC agreed to this request and Fr Mike will put a note in the Bulletin. An amount of £52.40 from Baptism collections has been forwarded to Naomi House.

Fr Mike

Linda brought up the Christingle Service with proceeds going to the Children's Society. Anne Willoughby used to sponsor the oranges, candles etc for the Christingles each year when she was at St George's so we need to decide what to do this year. Fr Mike said that Adrienne has ordered a box of 500 small candles which will last about 3 years which is considerably cheaper than buying 150 at a time. As the Sunday School are heavily involved in this service they have offered to pay for everything to do with the Christingles out of their funds. Linda has been told the Children's Society envelopes are around the church somewhere – if anyone knows where they are please let Linda know.

All

### c) **Fabric and Finance Committee Report**

Dick reported on the meeting on 25<sup>th</sup> October. The minutes have already been circulated. He said this was a long meeting taken up mainly with about 3 items.

A list entitled "St George's Church Maintenance List" was drawn up (copy already forwarded to PCC members). This lists various items which need doing around the church and suggested owners. B & M Clark have been asked to give quotes to re-seat the wall copings which are a safety problem, some cement work which needs doing around the outside of the choir vestry window and the re-pointing of the brickwork on the outside of the Lady Chapel (a Quinquennial item). If these are done separately and come to less than £1,500 each we won't need a Faculty.

Tony said he was asked to contact United Trust Bank re investments. They were very helpful and said if we transfer to a rolling investment and give notice on Day 1 it will ensure that we will always have less than 60 days in order to take money out. Dawn said there is £16,000 in the current account and it is proposed to transfer half. The PCC are happy that we put some of our money into an investment account and that this be executed and carried out by Fabric and Finance. This was proposed by Dick Handy, seconded by Dawn Trimby and agreed unanimously.

### d) **Approval of the 2012 Budget**

Regarding next year's budget we did the same as last year in that we took the income and expenditure up to October and from this predicted the remaining 3 months and added 5% to this as a base. Then F & F discussed it at our last meeting and the proposed budget was agreed on. You should have had a copy of this with the minutes from the meeting.

The figures are quite straight forward but things that need to be mentioned:

We did not have a gift day this year, but it was decided to reinstate it for St George's day. We have been very lucky with donations this year but this cannot be relied on every year so we have put a reduced figure in to be prudent.

Assistant Curate expenses are lower than last year as Fr Timon is due to leave us midsummer 2012.

Gas and Electric has been increased as the cost of these are higher, however we are looking into whether our supplier is the best one for us. We have increased the grounds maintenance figure as we now have the gardener installed and we have to take into account the regular service, maintenance and repair of the lawn mower.

We have been quoted a maximum of £1000 + VAT to have our accounts audited by a local firm of accountants, which is an extra expense.

Finally we have included a new heading 'Extra-ordinary repair items'.

This will cover work like the electrics that we have faced this year and is reached at by deducting the budgeted expenses from the budgeted income. Any money that is not used will be invested for future years needs.

Tony said we are lucky as there is not much of an increase in the Parish share this year.

Dawn Trimby proposed that the PCC approves the budget, seconded by Dick Handy and agreed unanimously. Dawn was thanked for all her work on this.

5. **Pastoral Committee Report**

This was discussed at the last PCC meeting and the minutes have been circulated since that meeting.

6. **Hall Committee Report**

The minutes have been circulated already. Tony pointed out that charges will go up from 1<sup>st</sup> January 2012. There is a problem with the cleanliness of the hall after Sunday tea and coffee and we are keeping an eye on that. Need to make certain that everything is turned off when leaving the hall.

Proposed that a couple of the Committee go on a Food Hygiene course.

7. **Church Car Park Plans - update**

Dick said that Sainsbury's were asked to re-build the wall and extend the car park but have advised that they will not be doing this.

8. **Other Committee Reports**

a) **Social**

Not met.

b) **Fundraising**

Christmas Bazaar is coming up. Rosemary is heading up the team.

9. **Deanery Synod Report**

Not met. Next meeting on 30<sup>th</sup> November. Candy has some information on the Palm Oil Project which she will pass to John Johnson to go in the Magazine.

10. **Archdeacon's Visitation report**

The Archdeacon came in July and spent a long time looking around the Church. He was impressed with the good photoboard. He said the church is in good order and looking really good. The altar linen is well kept and in good condition.

## ACTION

11. **Electrical work in Church**  
This has already been mentioned in 4c) above.
12. **Legacies update**  
Fr Mike said there is £2,500 in the Legacies account. Having talked to June Bradley there are 2 items she would like. Another altar cloth similar to the one given in remembrance of Archie Dudley which cost approximately £400 when bought as the older altar cloths are getting hard to iron flat. Nice to get a pair of matching altar cloths in the Dudley's memory and send the family in Australia a photo. A new gold altar frontal would be nice but these are £2,500-£3,000 unless we can ask Dawn Hyett if she can do anything. Also black toner got on the front of the green altar frontal. Several people have tried to remove it without success. If we can't remove it we might have to think about buying a new one as it is one of the most regularly used.
13. **Memorial Book**  
June Diaper has now started this in the back of the memorial book. If anyone has any names of donors and donations can you please let June know. All
14. **Twinning with Germany**  
In August the Rev John Siegmund and some others visited from Ulzburg in Germany. He is very keen for his church to twin with St George's. He has ideas about the choir exchanging visits etc. After discussion it was decided that it would be nice to keep in touch and keep them informed of what is going on in St George's. However physical exchanges for us would be difficult from a funding point of view. Fr Mike to put something in the Bulletin to see if anyone is interested in heading this up. In the meantime Fr Mike will e-mail Dick with his e-mail address and Dick will acknowledge receipt of his letter and draft a reply saying we are actively seeking someone to head this up. Fr Mike / Dick
15. **Parochial Fees 2012**  
This is to go on the next agenda. Jane
16. **Distribution of information leaflet**  
Springwood Community Centre asked for 2,000 leaflets to distribute around the area. John made up a leaflet of the churches in Waterlooville and Fr Mike passed a copy round for people to look at.
17. **Solar Panels**  
Dick reported on this in Richard's absence although Richard is heading this up. We have had several approaches from solar panel companies. This is well supported by the Diocese but Richard has found out that you need to meet certain insulation criteria before they will consider putting them up. The church roof is not insulated so we doubt if we would meet the criteria. Richard has a number of contacts from the Baptist and Catholic churches to get in touch with. The Catholic church has a solar panel specialist in their congregation. Richard is still looking into this. Richard
18. **Christmas events for insurance purposes**
- 3 school concerts on 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> December
  - Town Centre Carol Service on 17<sup>th</sup> December

**ACTION**

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**Correspondence**

- Fr Mike said The Portsmouth News have been in touch as in previous years regarding advertising our Christmas services in The News. The cost this year is £45, cheque payable to PPP Ltd. PCC agreed unanimously that we should place this advert.
- Tony asked if we can make sure that the names of the sick and deceased are read out every week at the 10am service. Fr Mike said he will remind the intercessors but thinks that last Sunday it was probably missed because he was not there.
- Statistics for Mission – Tony said that this form which has always been done as a paper form now has to be done online and looks quite long and complicated. Dick said if Tony lets him have the information he will have a look at it.

Fr Mike

Fr Mike

Dick / Tony

20.

**Date of Next Meeting**

The next meeting will be held on **Wednesday 14<sup>th</sup> December** at the Vicarage.

All

The meeting closed at 9.10 pm.