

MINUTES OF ST GEORGE'S PCC MEETING HELD ON MONDAY 12TH MAY 2025 AT 7.30pm IN CHURCH

Present: Sarah Canham (Churchwarden)(Chair), Richard Spurgeon (Churchwarden), Malcolm Brewer (Hon Assistant Treasurer), David Cavey, Marian Haughton (Anna Chaplain), Sue Hodgens, Lynne McNeill, Anne Morgan, Sonja Renfrew, Jackie Rossi, Lynn Winter (Deputy Safeguarding Officer), Sara Pask (Treasurer), Jane Cook (Secretary)

In attendance: David Cain

			<u>ACTION</u>
1.		There was no Eucharist as no-one available to take it so the meeting started at 7.30pm.	
2.		<p>Apologies for absence: Elaine Shimbart (Deanery Synod), Candy Williams (Deanery Synod)</p> <p>Welcome to new members Sarah welcomed everyone and thanked everyone for coming and gave a particular welcome to the new members.</p> <p>Malcolm Brewer agreed to stand for one year to cover a resignation. He can re-apply next year or be co-opted as Hon Assistant Treasurer. Sue Hodgens agreed to stand again for a further 2 years to cover a resignation.</p> <p>Co-option of members None</p>	
3.		<p>Minutes of last PCC meetings held on 17th March (to approve accounts) The minutes were signed as a true and accurate record. Proposed by Sara Pask, seconded Malcolm Brewer.</p>	
4.		Matters Arising	
		<p><u>Noticeboard</u> – Sara said the new noticeboard is being fitted on Wednesday and she will speak to the clergy about having it blessed.</p> <p><u>Health and Safety at back of the church</u> – Anne said it is in a mess again and it would be very difficult to get to the Fire Door. Check to see if Richard has had another key cut to go on the hook with the Chapel key in the Sacristy and once this is done Sidespeople to unlock the Fire Door before the service and lock it again at the end. Marian suggested that all the cleaning teams get together and tidy this area up and throw out any old stuff that is no longer needed. Jane to ask Patricia to arrange.</p> <p><u>Item 7c)</u> – Marian said she had spoken to Dawn Hyett who will happily look at the damage to the altar cloth to see if she could repair it. Need to know where it is so we can give it to Dawn. Sarah said that Wendy Jenkins told her that she has ordered a new altar cloth. If PCC are having to pay for this Malcolm kindly volunteered to pay for it in memory of Jan.</p>	<p>SP</p> <p>RS</p> <p>JC</p> <p>SC</p>
5.		Elections and Nominations:	
	a)	Secretary – Jane Cook agreed to carry on as Secretary.	
	b)	Treasurer – Sara Pask agreed to carry on as Treasurer.	

		Hon Assistant Treasurer – Malcolm Brewer who agreed to carry on in this role.	<u>ACTION</u>
	c)	Chairman of PCC – As Incumbent Fr Colin is chair of PCC but Sarah Canham as Vice Chair is acting as chair in his absence. Vice Chairman of PCC – Sarah Canham agreed to take on this role and will chair PCC meetings in Fr Colin's absence.	
	d)	Standing Committee Membership – at the moment this is the Incumbent, 2 Churchwardens, Secretary and Treasurer. This committee only meets in an emergency and can spend up to £1000. It was agreed to keep this the same. Sonja as Safeguarding Officer agreed to step in if necessary in Fr Colin's absence.	
	e)	Electoral Roll Officer – Derek Strickland has agreed to carry on with this role.	
	f)	Safeguarding Officer (Youth Coordinator/Child Protection Officer/Vulnerable Persons Coordinator) – Sonja Renfrew has confirmed that she is happy to carry on in this role. She would just remind all youth groups in the church that DBS checks need to be done through her. Deputy Safeguarding Officer – Lynn Winter has agreed to carry on in this role.	All
	g)	Training Liaison Officer – Candy Williams - after discussion it was agreed that all groups arrange their own training so this post is no longer needed.	
	h)	Disability Awareness Officer – Marian Haughton has agreed to remain as Disability Awareness Officer but still does not have any real information on what this entails.	
	i)	Honorary Recorder/Parish Giving Scheme – David Cavey and Malcolm Brewer will carry on in this role alongside Sara Pask who will claim the gift aid online.	
	k)	Data Protection Officer/GDPR Coordinator/CCTV – Sarah Canham and Richard Spurgeon as Churchwardens are responsible for this. The PCC voted unanimously to accept all the above nominations. Proposed by Sue Hodgins and seconded by Marian Haughton.	
6.		Charities Account Treasurer – Lynne McNeill has agreed to carry on as Charities Account Treasurer. For the new members there is a separate Charities account at Lloyds. Lynne sends the money to the chosen charity and keeps the noticeboard up to date. The charities are chosen each year by a small number of people from the PCC and most of the charities have been suggested by members of the congregation. Proposed by Jane Cook, seconded by Malcolm Brewer.	
7.		Formation of PCC Committees PCC members were asked which Committee they would like to join. Discussion followed about the Mission and Stewardship Committee. Anne said this always used to come under Pastoral and feels this is where it belongs. The Committee has not met for nearly 2 years since Fr Colin has been off as he was chairing it. The PCC agreed that these 2 Committees should be joined together again. Patricia has said that she longer wishes to be chair and is standing down from the Committee so a new Chair will need to be appointed at their first meeting this Wednesday 14 th May at 11am.	

F&F & Quinquennial Richard Spurgeon (Chair) Sara Pask Malcolm Brewer David Cavey Elaine Shimbart <u>Co-opted:</u> David Cain Dawn Trimby Linda Wainwright		Pastoral and Mission and Stewardship Marian Haughton Rev Sandra (ex officio) Anne Morgan Jackie Rossi Candy Williams Lynn Winter <u>Co-opted:</u> Lynne McNeill Rosy Stone Tricia Taylor	
Church Hall Sarah Canham (Chair) Malcolm Brewer Jane Cook <u>Co-opted:</u> Fiona Ross Glynn Ross Ian Gibson Sandra Hewett		Eco Church Group Malcolm Brewer Jane Cook Sara Pask Lynn Winter Alice Pitney <u>Co-opted:</u> Mo Peters (Chair) David Cain Sonja Renfrew (happy to help but can't attend meetings)	
Social & Fundraising Chair alternates at each meeting Malcolm Brewer Sarah Canham David Cavey Jane Cook Marian Haughton Sue Hodgins Jackie Rossi <u>Co-opted</u> Ian Gibson Janet Johnson John Johnson <u>Next meeting:</u> Wednesday 21 st May at 11am		<u>The following are happy to help at events, if available</u> Liz Graham Dawn Hyett Lynne McNeill Mo Peters Sonja Renfrew Linda Smith	
Churchwardens can attend any of the sub-committees. Co-opted members will be invited and agreed by the various Committees at their first meeting and Chairs to let Jane know the date of their first meeting and who has been co-opted so she can produce an accurate list.			
8.		Election of Sidespersons / Meet and Greet	<u>ACTION</u>
		Malcolm Brewer Sarah Brewer Sarah Canham Barbara Clark Jane Cook Wendy Dancer	Susan Deal Marian Haughton Andrea Thomas Linda Wainwright Lynn Winter Rose Wycherley

		The PCC voted unanimously to accept all the above. Proposed by Sonja Renfrew, seconded Richard Spurgeon. Thanks to all who undertake this role.	<u>ACTION</u>																								
9.	a)	Charity Treasurer’s Report Lynne gave the following report: March – Bishop’s Lent Appeal - £81.97 April – Mosaic Middle East - £50.50 Lent lunches - £257.50 for Rowans Hospice																									
	b)	Treasurer’s Report Sara gave the following report: “Our incoming funds up until the end of <u>March</u> are almost in line with budget i.e. £13,252 (received) against £13,362 (budget). The areas where the main shortfalls against budget are as follows: <table><tr><td><u>Income</u></td><td><u>Received</u></td><td><u>Budget</u></td></tr><tr><td>Church Hire</td><td>£160</td><td>£1,065</td></tr><tr><td>Fundraising</td><td>£205</td><td>£1,002</td></tr><tr><td>PCC Fees</td><td>£192</td><td>£1,002</td></tr></table> Our expenditure up until the end of <u>March</u> is well below budget as follows: <table><tr><td><u>Expenditure</u></td><td><u>Paid Out</u></td><td><u>Budget</u></td></tr><tr><td>Parish Share</td><td>Nil</td><td>£12,501 (£10,000 paid in April)</td></tr><tr><td>Gas</td><td>£2,115</td><td>£2,001</td></tr><tr><td>Liturgical Costs</td><td>£402</td><td>£252</td></tr></table> We will pay some more in Parish Share when funds allow. We are already behind with our Parish Share payments even though we were given a reduction in the annual amount required this year. It is difficult to see how we will be able to pay our way again this year so please put your thinking caps on and come up with some suggestions if you can. We received a grant of £700 from the Diocese to help pay for the repairs to the hall lights”. It was suggested that a reminder should go in the Bulletin occasionally advising people about Liturgical Gifts, the cost and how to go about it.	<u>Income</u>	<u>Received</u>	<u>Budget</u>	Church Hire	£160	£1,065	Fundraising	£205	£1,002	PCC Fees	£192	£1,002	<u>Expenditure</u>	<u>Paid Out</u>	<u>Budget</u>	Parish Share	Nil	£12,501 (£10,000 paid in April)	Gas	£2,115	£2,001	Liturgical Costs	£402	£252	
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10.		Dates of Future Meetings: 2025 Tuesday 22 nd July Monday 6 th October Tuesday 16 th December 2026 Monday 2 nd February Tuesday 24 th March (Approval of Accounts 2025)	ALL																								

		Holding PCC meetings every 2 months enables the sub-committees to meet and send in a report for each PCC meeting.	<u>ACTION</u>
11.		Date of APCM 2026 The APCM will be held on Sunday 19th April in Church following the 10am Eucharist.	ALL
12.		Committee Reports The only reports received since the APCM were a Safeguarding report from Sonja dated 12 th May and a Social and Fundraising Report dated 1 st April which had both been circulated to PCC members before this meeting.	
13.		Correspondence / AOB	
		<ul style="list-style-type: none"> • New plot for burial of ashes in the churchyard as current one nearly full Richard says there is some space outside the side door, probably enough room for about a dozen plots keeping the big tree but cutting back the shrubs. Sarah to let Fr Charles know. • Consider changing Thursday market to a Friday to coincide with Waterloooville town market to encourage more people This is a suggestion from Fr Charles but Malcolm said as this is not run by the church Mary would not want to alter the day and the stalls at the market are booked for a Thursday. Sonja said Iain knows a small company printing banners and would it be worth getting one done advertising the market. Malcolm to talk to Mary about this. • Proposed Parish trip to the Annual Diocesan Pilgrimage to Glastonbury "Mary, Woman of Hope" – Sunday 7th September 2025 Another suggestion from Fr Charles. This is a one day event starting at 11am and finishing around 4pm. Jane has looked into coach prices with Angela Coaches and for a 53 seater it would cost £1,300. Sarah will put an item in the Bulletin to find out how many people would be interested. Jane will put a sign up sheet at the back of church. We could get a smaller coach or minibuses depending on numbers. There is a car parking charge but entry appears to be free. • Permission for insurance purposes for Walsingham annual BBQ to be held on Sunday evening 6th July in the church grounds The PCC approved this. Proposed by Lynn Winter, seconded Marian Haughton. • Signatories on bank account Malcolm said the signatories have not been changed. They are currently Sara, Jane and Malcolm and Chris Gadd and Rosy Stone. This needs to be changed to include the current churchwardens, Sarah Canham and Richard Spurgeon. The bank will require a copy of the minutes but the rest can be done online and Malcolm said he is happy to do this. Proposed by Richard Spurgeon and seconded by David Cain. • Mural on church windows Helen, Parish Administrator has received a request from Mark Lewis from Denmead which she passed on to the churchwardens. He would like to do a mural on either side of the front doors. 	<p>MB</p> <p>SC JC</p> <p>MB</p>

		<p>Discussion followed and it was agreed that although they look very nice we would need planning permission which David says is in the region of £300 and we do not have this sort of money. Richard Spurgeon proposed that we politely decline his offer.</p> <ul style="list-style-type: none"> • Fire Door and Roof and Ceiling in the kitchen of the Church Hall Richard said that the contractor came last Thursday and will order the fire door which should be fitted in the next 2 weeks. The builder has confirmed that he will start work on the kitchen roof on Wednesday 21st May. • Heating David said that despite reminders he is still waiting for a response back from the electricity company on the upgrade of the current electricity supply to three phase. • Lights in the church Thank you to David, Richard, Malcolm and Glynn for changing all the light bulbs in the church. It is looking so much brighter. • Bonus Ball Sonja said that the bank are now starting to charge for the Bonus Ball account. Sara suggested perhaps incorporating it into the church accounts to avoid this charge. Winnings could be paid out by bank transfer. 	<p><u>ACTION</u></p> <p>SC</p> <p>SC/SR</p>
14.		Date of Next PCC Meeting	
		<p>Tuesday 22nd July in church at 7.30pm. Please let Jane have apologies in advance of the meeting if you are unable to attend</p> <p>There being no further business the meeting closed at 9.00pm.</p>	ALL