

**MINUTES OF ST GEORGE'S PCC MEETING HELD ON  
TUESDAY 16<sup>TH</sup> DECEMBER 2025 AT 8.00PM IN CHURCH  
FOLLOWING THE 7.30PM EUCHARIST**

**Present:** Sarah Canham (Churchwarden)(Chair), Sonja Renfrew (Safeguarding Officer), Lynn Winter (Deputy Safeguarding Officer), Marian Haughton (Anna Chaplain), Elaine Shimbart (Deanery Synod), Anne Morgan, Sue Hodgens, Jackie Rossi, David Cavey, Sara Pask (Treasurer), Malcolm Brewer (Assistant Treasurer), Jane Cook (Secretary)

**In attendance:** None

Thank you to Fr Charles who took the Eucharist service before the PCC meeting.

			<b><u>ACTION</u></b>
1.		<b>Apologies for absence:</b> David Cain, Lynne McNeill (Charities Account Treasurer), Candy Williams (Deanery Synod), Richard Spurgeon (Churchwarden)	
2.		<b>Minutes of last PCC meeting on 6<sup>th</sup> October</b>	
		These were agreed as a true and accurate record.	
3.		<b>Matters Arising</b>	
		<u>Page 1, Item 3 – Altar Cloth</u> – Jane waiting to hear from Wendy on the whereabouts of the altar cloth.	JC
		<u>Page 1, Item 3 – Banners</u> – if banners needed Sonja and Iain and Sara have contacts.	
		<u>Page 1, Item 3 – Office Computer</u> – a plaque will go up at the back of church this week.	JC
		<u>Page 1, Item 3 – Yew Tree</u> – Sarah still to speak to Helen about this.	SC
		<u>Page 3, Item 6c) – Toddlers</u> – Nikita Ashby who used to attend St George's regularly has offered to lead the Toddler Group. Sonja has spoken to her and told her a DBS would need to be processed. Sarah said she doesn't know her and would like to meet her before anything is offered.	
		<u>Page 3, Item 6c) – Dragons</u> – Chris Gadd said he is happy to re-convene the Dragons in the new year and is happy to talk about moving the day so that Sonja and Sarah Brewer are able to help.	SR/SC
		<u>Page 4, Item 7 – Photocopier</u> – Malcolm said that the new photocopier was installed on 25 <sup>th</sup> November and is running very smoothly.	
4.		<b>Safeguarding Report</b>	
		Sonja sent out a Safeguarding email to all PCC members on 15 <sup>th</sup> December and reiterated the process to follow if someone cannot get in touch with her.	
		<b>Committees and Reports <u>ONLY</u> to approve any proposals</b>	
5.	a)	<b>Charity Treasurer's Report</b>	
		Jane said she had received the following from Lynne who is unable to attend the meeting: In October £65.26 was collected for Four Paws In November £89.22 was collected for African Child Trust	
	b)	<b>Treasurer's Report</b>	
		Sara reported: "I hope you all received copies of the financial overview for September and October. Going through the overview I would like to particularly mention the	

		<p>following:</p> <p><b><u>INCOME</u></b></p> <p><b>Pink Envelopes:</b> The total amount donated this year via the Pink Envelopes is in excess of budget at £1,795 as at the end of October. I, therefore, estimate that we will be in excess of budget at the end of the year which is a good place to be.</p> <p><b>Gift Aid:</b> We have recovered a considerable amount of tax on donations made to us and this included some of last year's. There is still a bit more of 2025 to be claimed but this will probably be received in 2026 now.</p> <p><b>Fundraising:</b> As at the end of October fundraising was over budget following our Summer Fete. There is still the Christmas Bazaar takings to be added to this.</p> <p><b><u>EXPENDITURE</u></b></p> <p><b>Parish Share:</b> As at the end of October we had paid the Diocese £26,000 in Parish Share and we hope to be able to make a further payment by the end of the year to bring the total paid to around £30,000 against a liability of £50,000.</p> <p><b>Utilities:</b> Gas and electricity outgoings are below budget but will certainly increase now that we are entering the winter period.</p> <p><b>Liturgical Costs &amp; Administration:</b> Both these areas costs are exceeding budget.</p> <p><b>Church Maintenance:</b> As at the end of October we have paid out £1,440 against a budget of £1,250, there is still some Quinquennial Work expenditure to be paid before the end of the year</p> <p>Any Questions?"</p> <p>Sara had already sent out the Draft Budget for 2026 and asked for this to be agreed by the PCC. This was proposed by Sue Hodgens and seconded by David Cavey and agreed unanimously.</p>	<b><u>ACTION</u></b>
	c)	<p><b>Fabric, Finance and Quinquennial Committee Report</b></p> <p>The minutes of the meeting held on 11<sup>th</sup> November have already been circulated.</p> <p><b><u>Insurance</u></b></p> <p>Malcolm said that the insurance had only gone up by 1.6% to £2,683.73 for the church and the church hall and it was proposed by Sara Pask to approve this and seconded by Marian Haughton and agreed unanimously.</p>	
		<p><b><u>Update on Heating –</u></b></p> <p>As David is unable to be at the meeting he sent an update to report to the PCC:</p> <p>"SSE visited last week and confirmed that we do indeed have three phase into the building. They don't need to do any work, everything beyond the cut out is the responsibility of the supplier, who just need to put in two new fuses and a three phase meter. He is now waiting for them to confirm that they will do it!!"</p> <p>The PCC said that this meter needs to be accessible.</p>	DC
6.	a)	<b>Pastoral and Mission and Stewardship Committee</b>	
		Not met but work continues to go on behind the scenes.	
	b)	<b>Church Hall Committee</b>	
		Minutes of the meeting on 3 <sup>rd</sup> December have already been circulated.	
	c)	<b>Families Ministry and Young People's Ministry</b>	
		No report from Toddlers or Dragons who are not meeting at the moment but Chris Gadd will again organise the Christingle service which will take place at 4pm on Christmas Eve with as many Dragons as he can	

		<p>muster.</p> <p>Lynn reminded everyone not to miss the Sunday School's Nativity which is during the 10am service next Sunday 21<sup>st</sup> December. They are excited to welcome two special visitors who will help them to relate the story. Rehearsals are in full swing. Several children have asked for a few words (or more words!) to say and Jess has incorporated these into a slightly amended script from last year. It was felt the sensible thing to do as we have a young set of performers again this year.</p>	<p><b><u>ACTION</u></b></p> <p>All</p>
	d)	<b>Social and Fundraising Committee</b>	
		Not met but work including the organisation of the Christmas Bazaar gone on behind the scenes.	
	e)	<b>Eco Church Group Committee</b>	
		Not met.	
	f)	<b>Deanery Synod</b>	
		Not met.	
7.		<b>Correspondence / AOB</b>	
		<ul style="list-style-type: none"> <li>• <b>Agreement on Retiring Collections 2026</b> This had already been circulated. David Cavey asked for the New Blendworth Centre to be swapped with Rowans Hospice so Rowans will be February and New Blendworth Centre April. With this change the Retiring Collections 2026 were agreed unanimously.</li> </ul>	LMcN
		<ul style="list-style-type: none"> <li>• <b>PCC approval for 4 people to train up to administer the Chalice</b> Jackie Rossi, Jo Horner, Sarah Canham and Wendy Dancer. This was agreed unanimously.</li> </ul>	
		<ul style="list-style-type: none"> <li>• <b>June Diaper's retirement from Wednesday coffee and flowers</b> Due to her health June Diaper has decided to retire from Wednesday coffees and the flower arranging team after many years. It was agreed to give her a bouquet of flowers (£30) which Jackie will organise to be presented on Epiphany and Lynn will ask at Café Havana which June frequents to see if they do a gift voucher for £20. Sarah said there are 5 people on the rota at present and we could do with some more people volunteering so that people don't have to do it so often.</li> </ul>	All
		<ul style="list-style-type: none"> <li>• <b>Fundraiser – In Memorium 'signs' to go on glass panels in church</b> Jackie suggested this could be a fundraiser charging people say £100 for an 'In Memorium' sticker to go on the windows in church. Need to try and source them. Sara said the lady who did the noticeboard might be able to help.</li> </ul>	JR
		<ul style="list-style-type: none"> <li>• <b>Minutes of PCC meetings</b> It was agreed that the minutes of PCC meetings would not go public until after they have been agreed at the next meeting.</li> </ul>	JC
		<ul style="list-style-type: none"> <li>• <b>Move the Priest and Servers chairs</b> The PCC agreed unanimously that we should move the Priest and Servers chairs from in front of the altar to either side as it used to be in the past as it was felt to be a real health and safety risk as it is at present.</li> </ul>	
8.		<b>Date of Next Meeting</b>	
		The next meeting will be held on <b>Monday 2<sup>nd</sup> February 2026</b> at 8.00pm.	ALL
		There being no further business the meeting closed at 8.50 pm.	